

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE JUNE 21, 2016 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 5:02 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe and Trustees: Stan Eldridge, M. Martin, S. Martin

Members Absent: Trustee Jean Hall Currie

Legal Counsel: Wm. Douglas Winters

**1. RESOLUTION 2016-19, ACCEPTING OWNERSHIP AND MAINTENANCE
RESPONSIBILITY FOR WAYFINDING SIGNS INSTALLED BY THE
WASHTENAW COUNTY CONVENTION AND VISITORS BUREAU**

Mary Zuccherro and Mary Kerr from the Washtenaw County Convention and Visitors Bureau discussed the Wayfinding signs. Ms. Zuccherro stated they would like the Township to sign the Resolution accepting ownership and maintenance responsibility for Wayfinding signs installed in Ypsilanti Township. Ms. Zuccherro said that the signage would help visitors and residents navigate the area much better than they have in the past. Ms. Zuccherro stated that the contractor was ready to begin the permitting and when this Resolution is executed they will begin installation, projected in August or early September. Ms. Zuccherro distributed packets with pictures.

Supervisor Stumbo stated that cities maintain these signs but because we are a Township it is necessary for us to adopt a Resolution stating the Township would maintain the signs that are in the Township. Supervisor Stumbo said that the Township currently maintains Washtenaw County Road Commission signs in the Township.

Supervisor Stumbo said that the Wayfinding Signs were funded through a CTAP (Community Township Action Plan) Grant. Ms. Zuccherro stated that the

**CHARTER TOWNSHIP OF YPSILANTI
JUNE 21, 2016 WORK SESSION MINUTES
PAGE 2**

Townships' portion for the cost for the signs was completely funded by the CTAP Grant.

Ms. Zuccherro stated that in phase one there would be four signs in the Township. She said 3 signs would have Rosie the Riveter on them and the other sign would have a car on it. She also stated that it was not too late if the Township wanted something different on the signs. Ms. Zuccherro said the cost of the signs would be \$8,200.00. Clerk Lovejoy Roe requested a copy of the cost for insurance coverage.

DISCUSSION REGARDING NEXUS PIPELINE RESOLUTION

Supervisor Stumbo stated that this item was put on the work session for an opportunity to speak about the pipeline and decide how the Board wanted to handle. Clerk Lovejoy Roe stated that DTE would be at the July Board Meeting to give a presentation on the pipeline. Supervisor Stumbo requested this item be added to the agenda for the July Board Meeting at the Board's request.

Cathy Schoen, Augusta Township Resident, expressed opposition to the pipeline.

AGENDA REVIEW

- A. 7:00PM – RESOLUTION 2016-18 CREATION OF INDUSTRIAL DEVELOPMENT DISTRICT #16-277 TO INCLUDE PARCELS K-11-02-275-009 (1045 WARE CT.), K-11-02-275-019 (1776 WARE CT.), K-11-02-275-020 (1744 WARE CT.) AND K-11-02-275-021 (1728 WARE CT.)**
(PUBLIC HEARING SET AT THE MAY 17, 2016 REGULAR MEETING)

Supervisor Stumbo stated this Resolution was to include all the parcels listed in the Industrial Development District. Clerk Lovejoy Roe said the owners of Sensitile will be at the Regular Board Meeting with their Attorney. Joe Lawson, Planning Director stated that the company was expanding and this would open up the area for further growth.

**CHARTER TOWNSHIP OF YPSILANTI
JUNE 21, 2016 WORK SESSION MINUTES
PAGE 3**

PUBLIC COMMENTS

Ms. Kaiser, Township Resident, said that the street sweepers did a fabulous job this year with sweeping the streets. She also stated that Washtenaw County Commissioners had passed a bill that would require a charge of ten cents for a plastic bag at Washtenaw County grocery stores. Ms. Kaiser expressed opposition to the new county ordinance and reported state legislation has been proposed that would overturn the county ordinance.

CONSENT AGENDA

- A. MINUTES OF THE MAY 17, 2016 WORK SESSION AND REGULAR MEETING
- B. STATEMENTS AND CHECKS
 - 1. STATEMENTS AND CHECKS FOR JUNE 7, 2016 IN THE AMOUNT OF \$864,636.48
 - 2. STATEMENTS AND CHECKS FOR JUNE 21, 2016 IN THE AMOUNT \$287,673.94
 - 3. CHOICE HEALTH CARE DEDUCTIBLE ACH EFT FOR MAY 2016 IN THE AMOUNT OF \$50,621.75
 - 4. CHOICE HEALTH CARE ADMIN FEE FOR APRIL 2016 IN THE AMOUNT OF \$1,207.50
- C. MAY 2016 TREASURER'S REPORT

SUPERVISOR REPORT

CLERK REPORT (none given)

TREASURER REPORT (none given)

**CHARTER TOWNSHIP OF YPSILANTI
JUNE 21, 2016 WORK SESSION MINUTES
PAGE 4**

**TRUSTEE REPORT (none given)
ATTORNEY REPORT**

A. GENERAL LEGAL UPDATE (none given)

NEW BUSINESS

1. BUDGET AMENDMENT #9

Supervisor Stumbo explained Budget Amendment #9.

**2. 1ST READING OF RESOLUTION 2016-16, PROPOSED ORDINANCE
2016-463, AMENDING THE TOWNSHIP CODE OF ORDINANCES,
CHAPTER 22, BUSINESSES, TO REGULATE OUTDOOR COLLECTION
BOXES**

Supervisor Stumbo explained the Resolution. She stated that Attorney King would be at the Regular Board meeting to discuss the Resolution.

**3. RESOLUTION 2016-19, ACCEPTING OWNERSHIP AND MAINTENANCE
RESPONSIBILITY FOR WAYFINDING SIGNS INSTALLED BY THE
WASHTENAW COUNTY CONVENTION AND VISITORS BUREAU
(This was discussed earlier in the work session)**

**4. RESOLUTION 2016-20, HABITAT FOR HUMANITY ROAD CLOSURE
REQUEST**

Supervisor Stumbo explained the Resolution. Supervisor Stumbo pointed out that the Resolution needs to be corrected, the insurance is in Habitat for Humanity's name, not the Township and the insurance document is attached.

**CHARTER TOWNSHIP OF YPSILANTI
JUNE 21, 2016 WORK SESSION MINUTES
PAGE 5**

- 5. RESOLUTION 2016-21, APPROVING AMENDED AND RESTATED SRF CONTRACT AND REVISED NOTICE FOR TYLER POND TRESTLE REPLACEMENT AND ISSUANCE OF YCUA BONDS IN A NOT TO EXCEED AMOUNT OF \$4,000,000.00**

Supervisor Stumbo explained that this was work that needed to be done and the trestle was to be replaced.

- 6. RESOLUTION 2016-22, APPROVING SRF CONTRACT FOR THE IMPROVEMENT TO EFFLUENT PUMP STATION AND ISSUANCE OF YCUA BONDS IN A NOT TO EXCEED AMOUNT OF \$2,250,000.00**

- 7. RESOLUTION 2016-23, PURCHASE TAX FORECLOSED PROPERTIES LOCATED AT 1556 HARRY, 2677 BROOKLYN, 1367 HUNTER, 2170 WOODALE, 793 N. FORD, 1324 WENDELL AND 397 ELDER IN THE AMOUNT OF \$80,794.00 BUDGETED IN LINE ITEM 101-950-000-969-010 AND PROPERTIES LOCATED AT 1676 HOLMES, 1976 MARY CATHERINE AND 830 CALDER IN THE AMOUNT OF \$43,798.00 AND BUDGETED IN LINE ITEM #101-950-000-969-011 ALL FROM THE 2016 WASHTENAW COUNTY TREASURER LIST OF TAX FORECLOSED PROPERTIES UNDER THE RIGHT OF FIRST REFUSAL**

Supervisor Stumbo explained that the Township would purchase foreclosed homes and turn them into home ownership through Habitat for Humanity. She said this had kept others from purchasing them and using them as rentals. Clerk Lovejoy Roe stated that when Habitat purchased homes from the Township the money would be returned to the Township to purchase more houses. She said this program continues to stabilize neighborhoods throughout the Township.

**CHARTER TOWNSHIP OF YPSILANTI
JUNE 21, 2016 WORK SESSION MINUTES
PAGE 6**

- 8. REQUEST AUTHORIZATION FOR LARRY DOE, TREASURER, TOWNSHIP ATTORNEY AND MICHAEL RADZIK, OCS DIRECTOR TO WORK WITH HABITAT FOR HUMANITY TO IDENTIFY OTHER DESIRED PROPERTIES FROM THE 2016 WASHTENAW COUNTY TREASURER LIST OF TAX FORECLOSED PROPERTIES AND TO BID ON THOSE PROPERTIES AT THE COUNTY TAX SALE AUCTION IN AN AMOUNT NOT TO EXCEED \$21,908.00 WITH \$9,206.00 BUDGETED IN LINE ITEM #101-950-000-969-010 AND \$12,702.00 Budgeted in line item #101-950-000-969-011**

Supervisor Stumbo stated that the property the Township would purchase in tax auctions would be sold to Habitat for Humanity for continuation with the Townships' neighborhood stabilization plan.

- 9. RESOLUTION 2016-24, APPLICATION APPROVAL FOR LAYING OUT AND DESIGNATING A DRAINAGE DISTRICT**

Supervisor Stumbo stated that Henry Ford deeded this area to the Township. She said we became aware of the Townships' ownership when the State notified the Township that the Dam needed to be repaired. Supervisor Stumbo said that by petitioning to include the property in a Drainage District, the Drain Commission would be responsible for maintaining it.

- 10. REQUEST OF JEFF ALLEN, RESIDENTIAL SERVICES DIRECTOR FOR APPROVAL OF YPSILANTI TOWNSHIP TO COMMIT FUNDS FOR A JOINT PROJECT WITH YCUA FOR THE TYLER DAM DRAWDOWN PROJECT IN THE AMOUNT OF \$1,918,945.00**

Jeff Allen, Residential Services Director explained the work that would be done on Tyler Dam. He stated that it was not necessary to keep this body of water as a pond and after repairs it would operate as a stream. Mr. Allen said making this a stream would allow YCUA to reduce the length of the trestle. Mr. Allen stated that because the project was being done with YCUA the SRF Funds would cover \$881,600.00 of the Township Project. He stated the project would not begin until

**CHARTER TOWNSHIP OF YPSILANTI
JUNE 21, 2016 WORK SESSION MINUTES
PAGE 7**

the end of 2016 or beginning of 2017 and that would be when the payment would be paid for this project.

11. REQUEST OF JEFF ALLEN, RESIDENTIAL SERVICES DIRECTOR FOR APPROVAL OF CONTRACT WITH TETRA-TECH TO COMPLETE CLOSURE ACTIVITIES FOR UST LEAK ID #C-0050-98 AT THE YPSILANTI TOWNSHIP COMMUNITY CENTER IN THE AMOUNT OF \$6,762.00 AND BUDGETED IN LINE ITEM #101-956-000-818-021

Jeff Allen, Residential Services Director explained this project needed to be done to receive the grants for both the Community Center and the Bud and Blossom Park.

12. REQUEST OF STAN ELDRIDGE, TRUSTEE FOR AUTHORIZATION OF AGREEMENT WITH PLAY IT AT THE CAGE FOR RENTAL OF THE CLARK RD ATHLETIC FIELDS FOR FIVE YEARS BEGINNING APRIL 1, 2017 TO OCTOBER 31, 2021

Trustee Eldridge explained the request for the rental of the Clark Road Athletic fields. Mr. Eldridge explained the contract in detail. Mr. Eldridge said that the Church League who has used the fields for over 25 years on Saturday would be affected by this contract.

Coach Dishman from Play it at the Cage, stated that he would like to utilize the fields but to bring in the amount of resources that it would take to pay the \$38,000.00 a year to the Township he would need the fields for weekend tournaments.

Tom Zecker, from the Church League stated that the Church League season begins on the last Saturday in April and ends the second Saturday in July. He stated it may go longer in July if because of weather regular season games needed to be rescheduled. Kirk Demars from the Church League stated they had concerns over not being notified prior to tonight. He stated he would need to speak with their members to see if it was possible for them to move their schedule to August through September. Trustee Eldridge stated he would meet with Coach Dishman and the members of the Church League tonight.

**CHARTER TOWNSHIP OF YPSILANTI
JUNE 21, 2016 WORK SESSION MINUTES
PAGE 8**

**13. REQUEST TO APPROVE AGREEMENT WITH THE WASHTENAW
COUNTY ROAD COMMISSION FOR A TRAFFIC CALMING DEVICE TO
BE LOCATED ON CRESTWOOD AVENUE IN THE AMOUNT OF
\$7,508.00 AND BUDGETED IN LINE ITEM #101-446-000-818-002**

Trustee M. Martin commented that the other traffic calming devices helped Crestwood but it was now causing a problem for Duncan and Parkwood. Supervisor Stumbo stated that Duncan and Parkwood could petition for the traffic calming devices.

Trustee S. Martin suggested that we speak with neighborhoods and let them know they can petition to install these traffic calming devices on their streets.

**14. REQUEST OF BRIAN MCCLEERY, ASSISTANT ASSESSOR TO ENTER
INTO NEGOTIATIONS TO SELL PARCEL #K-11-14-436-004 (1810
GEORGE AVE.) TO LORENZA AND TAMMY EPPS**

**15. REQUEST TO SET PUBLIC HEARING DATE OF TUESDAY, AUGUST 16,
2016 AT APPROXIMATELY 7:00PM – CREATION OF SPECIAL
ASSESSMENT DISTRICT FOR HOLMES ROAD NEIGHBORHOOD
CAMERAS**

**16. REQUEST TO SET PUBLIC HEARING DATE OF TUESDAY, JULY 19, 2016
AT APPROXIMATELY 7:00PM TO HEAR REQUEST OF SENSITILE
SYSTEMS, LLC. LOCATED AT 1735 HOLMES RD. IN YPSILANTI
TOWNSHIP FOR AN INDUSTRIAL FACILITIES TAX EXEMPTION
CERTIFICATE IN THE AMOUNT OF \$2,341,770.00
(Discussed earlier in meeting)**

**CHARTER TOWNSHIP OF YPSILANTI
JUNE 21, 2016 WORK SESSION MINUTES
PAGE 9**

- 17. REQUEST TO SET PUBLIC HEARING DATE OF TUESDAY JULY 19, 2016 AT APPROXIMATELY 7:15PM TO HEAR REQUEST OF SENSITILE SYSTEMS, LLC. LOCATED AT 1735 HOLMES RD. IN YPSILANTI TOWNSHIP, FOR AN INDUSTRIAL FACILITIES TAX EMEMPTION CERTIFICATE IN THE AMOUNT OF \$300,000.00**
(Discussed earlier in meeting)

AUTHORIZATIONS AND BIDS

- 1. REQUEST OF JOE LAWSON, PLANNING DIRECTOR FOR AUTHORIZATION TO HIRE CARLISLE-WORTMAN AS YPSILANTI TOWNSHIP'S GENERAL PLANNING CONSULTANT AND TO AUTHORIZE SIGNING OF THE CONTRACT PENDING ATTORNEY REVIEW**

Joe Lawson, Planning Director explained the process for hiring Carlisle-Wortman as Ypsilanti Township's General Planning Consultant. Mr. Lawson introduced Mr. Dick Carlisle to the Board. Mr. Carlisle stated his company has been in the area for a number of years and they are very happy to be working with the Township.

- 2. REQUEST OF ANGELA VERGES, RECREATION SUPERINTENDENT TO SEEK SEALED BIDS FOR THE PAVING OF A PORTION OF THE WALKING PATH AT APPLERIDGE PARK**
- 3. REQUEST OF TRAVIS MCDUGALD, IS MANAGER TO ACCEPT THE BID FOR PURCHASE, INSTALLATION AND ONGOING MAINTENANCE OF FIVE (5) MULTI-FUNCTION DEVICES FROM APPLIED IMAGING IN THE AMOUNT OF \$33,150.00 AND BUDGETED IN LINE ITEM #101-266-000-970-000**
- 4. REQUEST OF TRAVIS MCDUGALD, IS MANAGER TO SEEK PROPOSALS FOR THE INSTALLATION OF FIBER OPTIC CABLE AT THE CIVIC CENTER AND COMPOST SITE**

**CHARTER TOWNSHIP OF YPSILANTI
JUNE 21, 2016 WORK SESSION MINUTES
PAGE 10**

**5. REQUEST OF TRAVIS MCDUGALD, IS MANAGER TO SEEK
PROPOSALS FOR MANAGED PRINT SERVICES FOR EXISTING
NETWORKED PRINTING EQUIPMENT**

The Board adjourned the work session meeting at approximately 6:50p.m.

Respectfully Submitted,

Karen Lovejoy Roe, Clerk